RESULTS UK Job Description: Policy Advocacy Officer (Nutrition)

About RESULTS UK

RESULTS UK seek to make change by creating the public and political will to end poverty. We focus on building positive relationships with anyone who shares our mission, with equity and inclusiveness amongst our core values.

RESULTS UK believes the building blocks to end of poverty are health, education, economic opportunities – things that all people, wherever they live, need and have a right to. Within these four areas, we prioritise specific issues on which we can have most influence to achieve progress: see [www.results.org.uk](http://www.results.org.uk).

There are many organisations working to fight hunger and poverty around the world. RESULTS UK’s focus is unique: we seek to make change in the world through utilising a combination of grassroots advocacy, parliamentary advocacy, and policy advocacy to create the public and political will to end poverty.

At the international level we work with RESULTS USA, Australia, Japan, Canada and Mexico. On global health we also work closely with partners in India, Kenya, Zambia and elsewhere through the ACTION Global Health Advocacy Partnership. ([www.action.org](http://www.action.org)).

Within “health”, we work to strengthen the global fight against Tuberculosis (TB); promote key means to improve child survival and health; promote key interventions to reduce undernutrition; and work with others to advocate for the strengthening of health systems in developing countries. Within “education”, we advocate for the achievement of ‘education for all’, prioritising the most marginalised; and we call for the resources and policy changes needed to strengthen education systems in developing countries to deliver good quality learning for all. Within “economic opportunities”, we promote inclusive access to diverse financial services for the most marginalised.

Across all our issue areas, our aims are to mobilise resources, change policy and policy-in-practice, and create the public and political will that will bring about change.
Role description

Nearly half of all deaths in children under-five are attributable to undernutrition, translating into the loss of about three million young lives a year. A further 155 million are stunted, leading to potentially reduced cognitive and physical capacity. These children could survive and thrive with access to simple, affordable interventions. Global leaders and institutions could improve child health by helping countries to deliver integrated, effective nutrition plans in a continuum, starting with a healthy pregnancy for the mother, through birth and care up to five years of age. Good nutrition is also fundamental to educational success. 2020 is a key year for action on malnutrition with the upcoming Tokyo Nutrition for Growth Summit and the accompanying need for a renewed UK commitment on tackling malnutrition.

RESULTS UK has a long and successful history of providing policy input to decision makers in institutions that make crucial choices in international development. We are a strong policy voice within our sector, influencing and supporting other civil society organisations. To deliver policy advocacy, where this role sits, we have a team of in-house experts recognised throughout the sector as being among the best in their fields.

The heart of the policy team’s role is to provide solid policy evidence and messaging to underpin all of RESULT UK’s work. The policy team goes beyond the production of this evidence: it also delivers it as highly-focused advocacy messaging to stakeholders who require the most detailed and nuanced levels of technical briefing. These audiences include civil servants and the staff of key development agencies and civil society organisations, including the Department for International Development (DFID), The World Health Organisation (WHO), The World Bank, The International Coalition for Advocacy on Nutrition (ICAN) and the Scaling up Nutrition (SUN) Movement.

The Policy Advocacy Officer (Nutrition) will be a key part of our Policy Advocacy Team. Reporting to the Head of Policy Advocacy, the post-holder will take lead responsibility for being an issue-area expert on nutrition and share responsibility for some related development issues, including: accountability, development financing, Health System Strengthening, gender, Universal Health Coverage, Early Childhood Development, and the Sustainable Development Goals. The Policy Advocacy Officer (Nutrition) will lead on the development and delivery of high-quality policy advocacy for use in all of RESULTS’ work.

In leading policy advocacy on this issue, the post-holder will lead relationships with UK and global institutions on nutrition policy. Globally, they will work strategically as part of the
ACTION Global Health Advocacy Partnership to mobilise greater resources and political commitment for improved response to undernutrition.

As a member of the Policy Team, the post-holder will also be working closely with members of the Parliamentary and Grassroots Teams in order to deliver on RESULT UK’s overarching objectives: being generous with the sharing of knowledge, advocacy expertise, and contacts while working in a collaborative environment is vital to this role.

Key responsibilities

Policy Advocacy Strategy

- Working with others, including the Head of Policy Advocacy, lead the development and implementation of a high impact and politically astute advocacy strategy for nutrition.
- Work closely with the Parliamentary Advocacy and Grassroots Advocacy Teams to ensure parliamentary and grassroots activity is strategically supported by high-quality research and policy information.
- Ensure our advocacy and relationships always remain non-partisan and cross-party, in line with our charitable aims and objectives.

Policy Leadership

- Lead on policy nutrition for RESULTS UK, and develop and maintain expert-level knowledge of this issue, while providing knowledge, evidence, and recommendations to all RESULTS UK staff on nutrition.
- With the Head of Policy Advocacy, identify specific policy gaps or opportunities where RESULTS UK’s work can have an impact.
- Write and disseminate high quality, impactful policy analysis and research.
- Provide high quality policy input to consultations and enquiries from the UK government, UK parliament, regional and global organisations.
- Where relevant, undertaking international research field trips.
- Actively seek leadership positions on nutrition issues, including working in coalitions or working groups, within the development sector, where our leadership will be strategic and further our policy advocacy objectives.
- Jointly coordinate, with the relevant Parliamentary Advocacy Officer(s), the planning, delivery and evaluation of parliamentary delegations to developing countries and advocacy tours to the UK.
Partners and coalitions

- Liaise with other global RESULTS organisations, the ACTION Global Health Advocacy Partnership Secretariat and other ACTION partners to coordinate our policy advocacy at a global level.
- Work closely with civil society and other partner organisations and allies in the UK to coordinate policy advocacy in the UK.
- Represent RESULTS UK in global coalitions and consortia relevant to your lead issue area, such as ICAN, as agreed with the Head of Policy Advocacy.
- Contribute to building the capacity of Southern partners, particularly through our support to the Youth Leaders for Nutrition programme, to carry our successful advocacy and policy influencing on development issues.

Communications and media

- Identify media opportunities and support media activity (including traditional and social media) related to nutrition, working closely with the Head of Policy Advocacy and the Head of Campaigns, supporting media spokespeople (both RESULTS spokespeople and external champions) with briefings and content as required.
- Contribute content to RESULTS UK’s website, blog and social media to help achieve our organisational objectives and strengthen our brand presence.

Monitoring, evaluation and learning

- Carrying out effective MEL of your work, usefully recording activity and outcomes that enables RESULTS UK to measure its success, in addition to measuring the impact of your activities towards these outcomes.
- Support the Head of Policy Advocacy and grant management staff in preparing reports to our donors on policy advocacy activity and outcomes.

Management and organisational development

- Contribute actively to RESULTS UK’s organisational development, for instance by participating in strategic discussions and evaluations, and sharing your experience and ideas, sharing benefits of training courses, and working flexibly to support other staff as required.
- Develop funding ideas to support and expand other pieces of your work portfolio in close collaboration with the Development Officer and the Head of Policy Advocacy.
- Manage and supervise interns or volunteers (in the office) as required.
Person specification

This role would suit someone with policy, advocacy, research or public affairs experience, preferably in the UK, who understands the way policy decisions impact global poverty and wants to influence these. Equally important is a proven ability to quickly gain an understanding of a complex new policy area and translate it into succinct, clear, relevant and achievable recommendations. Specific knowledge of health (particularly nutrition), education or economic opportunities is useful but not essential.

The post holder needs to be dynamic, confident and efficient, capable of building relationships with officials, including civil servants and decision makers, both in the UK and abroad. The post-holder will work collaboratively across the various organisational advocacy functions.

This post will provide excellent opportunities for leading policy advocacy, for working closely with parliamentary and grassroots advocates, and for deepening an understanding of specific international development issues.

Essential criteria

Skills and Experience

- At least 1-year experience of policy or research work to support advocacy or influencing work in the UK or in an international setting.
- A good understanding of international development issues.
- An ability to understand and synthesise large amounts of complex information and draw out key points for reports, briefings, articles and publications.
- Excellent English writing skills with an ability to write clearly and succinctly, for a range of audiences, whether lengthy formal submissions or short articles or blogs.
- Strong interpersonal skills, able to build rapport with people from different backgrounds and cultures.
- Experience of representing organisations, networking, and working in coalitions.
- Good project management skills
- Experience of using monitoring and evaluation and learning processes.

Personal attributes

- A passion for international development and a good knowledge and awareness of international development contexts, concepts and debates.
- A self-starter, who is highly organised, and able to manage multiple tasks.
• As ability to respond flexibly to changing priorities, and to work to deadlines.
• A team player who enjoys supporting other team members towards common objectives.
• Strong attention to detail.
• Excellent oral communication skills.
• Willingness and ability to travel within and outside the UK, as required by the role.

Desirable criteria

• A postgraduate qualification in international development, or relevant work experience related to international development or nutrition.
• Experience of advocacy work related to DFID.
• Experience producing publications (managing the writing, editing, design, graphics, and printing processes).
• Experience of managing activity budgets.

Equality, Diversity and Inclusion

At RESULTS UK, we believe in equality, diversity and inclusion, and that it should be the norm. As well as this being an issue of equality and fairness, we recognise that diverse and inclusive organisations are some of the most productive and impactful.

As an organisation, we are aware of the underrepresentation of certain groups and communities in our sector. These include - but are certainly not limited to - people from Black, Asian and minority ethnic (BAME), refugee and lower socio-economic backgrounds.

We want to change this and are committed to playing our part as an organisation. As a committed equal opportunities employer, we actively welcome applications from people of a wide range of backgrounds, skills and abilities, recognising the value that these different perspectives bring to our organisation.

If you would like an informal discussion about the role or have any questions, please contact the hiring manager, Alan Lally-Francis, by email at alan.lally-francis@results.org.uk.
Salary, benefits, and other key information

The line manager for this role is the Head of Policy Advocacy.

1. Starting date: The position is available immediately.

2. **Salary**: This role is graded at RESULTS UK Professional Level 2 with a starting salary of £28,262 per annum.

3. **Hours of work**: This is a full-time post with working week of 37.5 hours (excluding breaks). These hours will be worked as agreed with the line manager but some flexibility may be required. There is no paid overtime but RESULTS UK has a TOIL policy for all staff.

4. **Annual leave**: 25 days pro rata per annum, plus bank holidays, increasing by one day per year of service to a maximum of 30 days. Three days are to be taken in the period between Christmas and New Year when the office is closed. Holidays are earned in arrears.

5. **Length of contract**: This is a full-time permanent position.

6. **Notice period and probationary period**: The employee will have a probationary period of three months during this time the notice period is one week. After the probation period: One month. After 2 years’ service: 2 months.

7. **Travel**: Occasional international travel will be required. The postholder must be able and willing to travel in developed and developing countries.

8. **Location**: The post will be based in RESULTS UK’s national office at 31-33 Bondway, Vauxhall, London SW8 1SJ.

9. **Pensions**: Staff joining RESULTS UK are automatically enrolled in our company pension scheme unless choosing to opt out. A legally mandated minimum employee contribution applies, and all employee contributions to pension are matched 1:1 by RESULTS up to a maximum of 5% of gross salary. Staff may receive a tax-efficient loan for the purchase of a bike, through which the final price of the cycle is lower than on the market. Details at [www.cyclescheme.co.uk](http://www.cyclescheme.co.uk). Staff may receive a loan for the purchase of a travel season ticket.
All candidates must have the right to live and work in the UK. If you are made an offer of employment, this will be subject to verifying that you are eligible to work in the UK before you start work.

Recruitment Process

Please apply by sending a CV (maximum 2 pages) and cover letter (maximum 2 pages) to jobs@results.org.uk. The application deadline is **17:00 on Tuesday the 02 June 2020.**

In your cover letter, please state where you saw the job advertised and describe and give examples of how you meet the requirements in the Person Specification. We will shortlist soon after the deadline and contact shortlisted candidates as soon as possible. Due to limited staff capacity, we will only be able to contact shortlisted candidates.

The subject of your email should be “Policy Advocacy Officer Nutrition”, followed by your Surname.